

Select Board Meeting

Wednesday March 3, 2021 6:30 pm (Zoom)

Members: Ken Adams JR, Kevin Leavitt, Earl Dominick

Guest: Cathy Mander Adams (T.C, zoom host), Frank Machia

Kevin - Noted the need to adjust the Agenda because Rob Moore would not be able to attend the meeting to give report.

Review Minutes

Motion: Ken, Kevin² - to accept 2/17/21 meeting minutes as written and if approved authorize the Town Clerk to make note of approval on draft copy at the Clerk's office.

Motion: passed

Receive/Act on Town Orders

Motion: Ken, Kevin² - To accept board order dated 3/3/2021 in the amount of \$9,697.70 and authorize the Treasurer to pay the invoices from this order.

Motion: passed

Town Appointments - no new inquiries

Select Board Meeting 3/3/2021

IAC - Ken - The committee did some adjusting to their bylaws. not concerned of terms of appointments more so the town's know who represents them. John Mandaville who chairs the committee is stepping down and retiring from LEDC as well.

Town Website Creation - Ready to go live once final approval.

Ken - asked ① Who is going to be managers/ authorized users with access. ② Should there be a policy for use. ③ Once activated the requirements for posting minutes of meetings and such would need to be met with arrangements for such postings not necessarily when the clerk's office is open.

Cathy - responded to the questions ① The Town Clerk and assistant (T.C.) as well as Rep from 3W Promotions (who created the website). ② Cathy has a draft template from VLCT for policies for Town websites. ③ at this time Cathy would manage meeting deadlines for postings on the town website including when office is closed.

Earl - asked about email on the website.

Cathy - responded the town owns the domain in the creation of the website. The rep from 3W Promotions suggested the town use their

Select Board Meeting 3/3/2021

Own vs. Other Company.

Earl - asked about ~~added~~ adding Carol Caldwell Edmunds as LCPC rep for the town under appointed office section.

Kevin - wants to make sure to follow town's legal obligation for policy, use, maintenance.

Ken - Should there be something in town report to make notice of the town's website?

Cathy - Would there still be a need for sandwich board.

Kevin - Suggested the sandwich board serves a purpose.

Town Highways - Kevin - Will be working on road posting signs tomorrow. Ken will assist with installing signs, they are currently at Town Clerk's office. Continuing work with Rob Moore (LCPC) on spread sheet for FEMA projects.

Town buildings/Properties

Kevin - has plastic for windows at junction school building temporary fix. More permanent when weather favorable.

Cathy light is out entry to clerk's office. New light not installed yet. Ken will replace bulb.

Select Board Meeting 03/03/2021
Cathy - a registered voter offered to create a new Town Clerk office sign. a cost and design proposal would be considered by board.

Town Clerk Report - No new FYI

Local Support/Services sent electronic reports could be printed off if select board asked for it.

Cathy - has working draft of contract for services extensions to review. Will redistribute 3 fleet permits for signature. all viewed by the board. Chair to sign.

Town Meeting Update

Ken like to schedule work session to review changes to budget from previous budget work session 3/24/21 also other page for town report to be approved at regular meeting and sent to printers.

Kevin suggested making an unofficial ballot to be prepared for either using Australian ballot or in person

Ken has a draft for both possibilities warnings ballots.

Work session Wed 10 6:30 pm

Select Board Meeting Other Business / Public Comment.

Frank - ① Curious about adding a petition with his and Chris Slaytons name on it in town report and talked about a town meeting. ② Asked Cathy (T.C.) why he was asked to make his request for stuff at the clerk's office had to be in writing when earlier she had made the comment she could just print it off if someone asked for it. Cathy responded by saying it was regarding the select board if they wanted a copy of the local services reports. ③ Frank was involved with grant for Smithville Rd culvert when Rd. Commissioner. He said the #2 culvert was placed in a location upstream approximately 50' of where it should have been. Why was it placed there and who approved it. Would the town not receive grant funds. ④ Asked about sanding on Bog Rd. near his house's end of the road. The intersection and bridge area was okay but between was slippery and saw Avery (the contractor for the Town winter Rds) sanding a private drive and was questioning why it got sanded and his road didn't. ⑤ Frank concerned he was questioned about being over budget last year with his contract for winter Rd maintenance when his calculations should be that he

Select Board Meeting
was under budget. He would appreciate an
answer.

Carl as Chair stated the board has
made note of your concerns Frank
and will work on gathering the
information to respond in a timely manner.

Motion: Kerin, Ken² to adjourn 8:23pm
motion: Passed