

Minutes of Belvidere Planning Commission Meeting

May 13, 2021

Meeting convened at 6:05 PM and adjourned at 7:19 PM. This was a remote meeting using ZOOM.

Members present were Deb Baker, Ken Adams Jr., Fran Leavitt, Mary Hysick, Earl Domina, Jr. and Kathy Marchant. Also present were Cathy Mander-Adams, ZOOM meeting host, and Alec Jones and Kate Lalley from LCPC. Agenda was adjusted to include discussion with Alec and Kate.

Motion by Deb to accept the minutes of the April 8, 2021, meeting as written, and request the Town Clerk mark the draft copy on file at the TCO as approved; 2nd by Fran; motion carried.

General comments on Town Plan from Kate and Alec following LCPC review:

- The plan meets all requirements; LCPC suggested topics for future town plan revisions
- Ideas regarding the overlap of State and municipal governance are appropriate in a town plan
- Belvidere's town plan reflects a detailed discussion of the town's assets – natural, historic, aesthetic, etc., and the town's desire to conserve these assets
- The BPC has done a good job revising the town plan and should be proud of its accomplishment

Discussion of final steps of 2020 Town Plan revision:

- Send copies of the plan to adjacent towns 30 days in advance of public hearing
- Warn public hearing 15 days in advance, include notice in *News & Citizen*
- Select board to consider final approval 30 days following first public hearing
- The public hearing should briefly describe the purpose and contents of a town plan; explain that the plan is a non-regulatory "vision" document that presents the Town's future aspirations regarding growth and development; highlight any major changes from the current plan; and allow opportunity for public comments and questions
- BPC members should each be prepared to discuss specific plan sections at the public hearing
- Kathy has the templates for public notices provided by LCPC; Alec and Kate can help with notifications and emailing copies of plan to adjacent towns

Motion by Fran to reschedule the regular BPC meeting from June 10, 2021, to June 3, 2021; 2nd by Deb; motion carried.

Motion by Deb to schedule public hearing for Town Plan revision on July 8, 2021, with time and venue to be announced; 2nd by Kathy; motion carried.

In advance of the June 3rd meeting Kathy will draft cover letter for adjacent towns; Ken will draft the public hearing warning; Fran and Cathy will seek venue for meeting; Mary will draft an information sheet for public hearing; BPC members will determine which plan section they wish to cover at public hearing

Next regular meeting scheduled **June 3, 2021, at 6:00PM**, with likelihood of remote ZOOM meeting.