

TOWN OF BELVIDERE
Belvidere Board of Civil Authority
Meeting Minutes
February 6, 2025

Attendance: Cathy Mander-Adams, Town Clerk; Stephanie Domina, JP; Thad Tallman, JP; Andy Iwaskiewicz, JP (Zoom); Stephen Brown, JP; Earl Domina, Jr., Selectboard; Ken Adams, Jr., Selectboard

BCA Meeting called to order at 6:30

Call to Order – Thad Tallman

Elect Chair – Thad Tallman nominated and elected to be Chair of the BCA for 2025.

Introduction of new JP: Stephen Brown

Review election calendar:

- Town Meeting on March 4, 2025
- Special Meetings can be called at any time.

Review Board of Abatement (BOA) responsibilities:

- Board consists of Town Clerk, Justices of the Peace, Selectboard and Listers
- Meeting can be called upon a request at any time during the year.
- Handbook is available upon request.

LNMUUSD Annual Meeting

- Monday, February 17, 2025 at 7:00 pm at LUHS
 - Justice needed to take attendance for voting at meeting.
 - Andy Iwaskiewicz volunteered to attend to checklist.
- Budgets (3) voted on at Belvidere Town Meeting
 - Two (2) Assistant Election Officials (AEO) needed from 10:00 am – 7:00 pm
 - Stephen Brown volunteered; one more needed
 - Ken Adams, Jr. & Andy Iwaskiewicz volunteered to deliver to LUHS the voted ballots and to help with processing the ballots.

Belvidere Town Meeting Day:

- BCS needs to be set up for the meeting.
 - Thad will prepare chairs and tables with help from BCA members – Sunday, March 2 at 1:00 pm
 - Cathy and Ken will set up sound system on Monday, March 3.
 - BCA agreed there should be four (4) AEO's needed to attend the checklists for Town Meeting head table.

- Andy, Thad, and Stephanie volunteered; one more needed
- Cathy given approval to reach out to community for people to fill necessary vacancies as AEO's.

Biennial Purge:

- Biennial Purge was explained to new JP and as a review to returning JP's
- Challenging and Purging must be completed at least 90 days before any federal, state, or local election. 17 V.S.A. § 2150(b). The date for meeting is set for July 17, 2025 at 6:30 pm at the Town Clerk's Office as a Hybrid meeting.

Other business:

- BCA agreed to give Cathy the authority to process names added to the checklist.

Meeting Adjourned at 6:57 pm