

Minutes of Belvidere Planning Commission Meeting

June 12, 2025, an in-person and ZOOM hybrid meeting.

Meeting convened at 6:33 PM and adjourned at 7:49 PM.

Members present at TCO were Ken Adams Jr., Kathy Marchant, and Stephen Brown. Belvidere resident Carol Caldwell-Edmonds and Town Clerk Cathy Mander-Adams also attended in person at the TCO. No changes to the agenda.

The meeting began with a brief recognition of Deb Baker's many years of service to the Town as Auditor, Planning Commission member, and LUHS school director.

Motion by Stephen to accept the minutes of May 8, 2025, meeting as written; 2nd by Kathy; motion carried.

Discussion of the status of disposition of the Belvidere Central School (BCS) by LNMUUSD:

- Ken reported that the Selectboard has received a deadline extension of September 30, 2025, to respond to the offer to purchase BCS from LNMUUSD, and the Selectboard tentatively plans an informational meeting for July 30th
- The SB authorized Victoria Hellwig (LCPC) to initiate a Phase I Brownfield assessment of the BCS property
- Ken has conversed with Linda Martin, Wolcott Selectboard Chair, and chair of the Wolcott Preservation Trust Initiative, regarding her Town's efforts to repurpose their old community school building. Ken and Cathy will meet with Tori Helwig on June 23rd to learn more about the Preservation Trust possibilities for Belvidere. A webinar is available to learn more about these opportunities as well.
- Other possible uses yet to be researched include using the BCS property as a hostel, a facility for part-time medical or counselling services, and vault space for the current Town Clerk's Office; the amount of floor space and building layout ought to be researched
- The Town's repurchase of the BCS property would give Belvidere control of the property's use in the future
- Kathy suggested that Tyler Barber might advise the SB on an "Every Door Direct Mailing" to announce the informational meeting to Belvidere residents

Current town development issues and other business: Ken attended a ZOOM meeting at LCPC to discuss responses to the RFQ solicited to facilitate MERP funded energy and weatherization upgrades

Other business / public comment: Cathy reported that she, Melissa Manka (LCPC), and Marc Mastrangelo (LCPC), performed site visits with two contractors at the Belvidere Community Club field regarding the playground equipment installation

Motion by Stephen to adjourn at 7:49 PM; 2nd by Kathy; motion carried.

Next regular meeting scheduled **July 10, 2025, 6:30PM – 8:00PM**, in person at the Belvidere Town Clerk's Office and will include a ZOOM hybrid opportunity as well.