

TOWN OF BELVIDERE, VT

BELVIDERE COMMUNITY PLAYGROUND DESIGN, EQUIPMENT & INSTALLATION

RESPONSE TO RFP QUESTIONS

1. We are working through design options with the space called out in the RFP. A 2-bay set of swings encompassing belt seats and tot seats per RFP takes up about 38' x 32' which really takes up most of the given space. Is there any possibly for the swings to be set into a separate area off set from the structure? This would allow more adequate space for the structure, and freestanding pieces to be added.

The dimensions stated in the RFP are an estimate, more area may be available. A site visit is suggested to determine the area available for play structures. Please contact Melissa Manka, Senior Planner, at melissa@lpcvt.org and Cathy Mander-Adams, Town Clerk, at townclerk@townofbelviderevt.com if you would like to schedule a site visit.

See general location of existing play area below. Play structures must remain in the general location of the historic play area. If spacing is an issue, a one bay swing set is sufficient.



2. Would it be possible to obtain an opinion of probable cost for the subject solicitation?

The RFP identifies the funding available to implement the scope of work.

3. Can you confirm that the dollar amount of \$40,500 in Attachment B is the full amount available for design, equipment, freight, and installation?

Yes, \$40,500 is the amount dedicated to design, equipment, freight and installation.

4. If so, that figure may initially limit the amount of equipment noted in Attachment A that can be purchased. Would you be open to a phased approach, where the consultant could assist with identifying funding from other sources? We are partnering with a national play equipment company that is knowledgeable about these opportunities.

The Town understands the available funding, which includes grant funding, places limits on the size and scope of the play area. The Town intends to utilize the funds currently available to upgrade the play area in 2026. Additional pieces may or may not be added to the play area over time.

5. Could you clarify the work that is expected to be completed by volunteers? This could impact the fees and the coordination of the site preparation with the installer.

Volunteers will undertake the following activities:

- *Remove trees and stumps from the play area*
- *Remove the existing play structures and equipment*
- *Excavate the new playground area to a depth of 12 inches*
- *Purchase and install the surfacing material*
- *Purchase and install a perimeter playground barrier*

The installer will be required to excavate and pour footings for installation of play equipment.

6. While a Work Plan was not listed in the submission requirement on page 2, Section IV, it is included in the Evaluation Criteria on page 3, Section V. Can you clarify if the Work Plan should include an approach, scope of work, and/or schedule?

A proposed schedule or timeline should be included in the proposal.

7. What do you anticipate the role of LCPC in supporting this project?

LCPC staff will serve as the Project Manager.