

## **Minutes of Belvidere Selectboard Meeting**

**June 17, 2026, an in-person and ZOOM hybrid meeting.**

Meeting convened at 6:32 PM and adjourned at 8:33 PM.

Members present at TCO were Ken Adams Jr., and Kevin Leavitt. Melissa Manka (LCPC), Pamela Mc Kenna (Emergency Mgt. Coordinator), and Town Clerk, Cathy Mander-Adams, also attended in person at the TCO; Victoria Hellwig (LCPC) attended via ZOOM. No changes to the agenda

Motion by Kevin to accept the minutes of June 3, 2026, meeting as written; 2nd by Ken; motion carried. Motion by Kevin to sign orders and pay bills; 2<sup>nd</sup> by Ken; motion carried.

Cathy reported the driveway access, and Right-of-Way permit has been updated. The current Better Roads grant needs to be signed by SB Chair, Earl Domina Jr.

Discussion of the status of the Belvidere Central School (BCS):

- Belvidere Community Trust (BCT) president Tyler Barber has resigned, and Valerie Schroeder has assumed role as interim president; the current BCT members will meet to reassess the situation
- Village Trust Initiative wants to schedule a luncheon meeting to evaluate next steps; next regular BCT meeting is in 2 weeks, and several people have voiced interest in serving on the board, with everyone invited to participate
- The AARP grant was not awarded
- Donald Schroeder volunteered to meet with Efficiency Vermont to audit conditions at the school
- Cathy reported that Fidium Fiber has performed a follow up inspection of recent work done and phone service will be available as soon as occupants need it; WIFI is available now

Melissa reported on several LCPC related topics:

### Playground project

- Belvidere Community Club is OK with the equipment transfer agreement
- Coordination of equipment installation was reviewed

### Municipal Planning Grant

- Information gathering phase of the Belvidere School in progress
- Vt. Fire Marshall suggests an as-is inspection of the school be performed as well as any change of use review
- Lamoille North will provide all available existing documents on the building; EH Danson (construction architects) can provide similar documents for a nominal fee
- Melissa has made updates to the "Comprehensive Plan for Re-use"
- Municipal needs assessment is one of the next steps
  - Shorter terms for potential lessees
  - Long term (30 – 50 years) horizon when considering future uses by Town

- Information should be gathered from all Town officials – Listers, Auditors, etc.

Victoria reported on several LCPC related topics:

#### Town Forest

- Tori received feedback on the unsuccessful Recreational Trails Program grant application
- MERP meeting on June 3<sup>rd</sup> with BGS and Historic Preservation approved amended scope of work to repair existing windows at the Old Junction School with the addition of an exterior storm window
- Consensus is to solicit guidance for Vt. Historic preservation on type of storm window to be used
- Work in the Town Clerk's Office is on schedule to start July 20<sup>th</sup>

Planning for Town Clerk's Office operation during MERP work:

- Voting place for the August 11<sup>th</sup> state primary will be at the Belvidere School
- The office will also move temporarily to the school during construction
- Drop box on porch of TCO will remain and will be checked daily through the election cycle
- All computers and peripherals will be removed and covered for dust protection

No new information regarding well on Town Property in Belvidere Center

Town Highways:

- Grading in progress – potholes first then a total finish grading
- Chloride tank supplier is updating their estimate
- Kevin is meeting with Alec on a grant scope of work

Other business:

- Permission granted for the Belvidere Community Club to have access to the AED at the TCO during the annual bluegrass festival
- Chris Chamberlain has started the parcel maps updates
- Belvidere received 2 celebratory U.S. flags from the Covered Bridge Society to be installed on the Town's covered bridges before July 4<sup>th</sup>
- Cathy is working on getting signage for the newly designated Town highway, "Burroughs Way"
- Per SOV mandate the Town Clerk's Office will be open June 26<sup>th</sup>

Motion to adjourn at 8:33 by Kevin; 2<sup>nd</sup> by Ken; motion carried